

Carbon County Fair Association

P.O. Box 1414

Rawlins, WY 82301

307-328-7811

fairgrounds@carbonwy.com

www.carboncountyfairgrounds.com

Dear Booth Participant:

Please find enclosed a copy of the rules and regulations, a booth application and agreement form for the 2023 Carbon County Fair. I would like to invite you to "show your stuff" during the week of July 31st, through August 5th.

As in the past, it is a first come, first serve basis on assigning the spaces. Please make sure you send **two checks – one for the rent of outside space (10'X20), with electric, with food, \$300.00 or outside space, non- food, no electric, \$150.00, and a second check for the deposit of- \$100.00**, which will be returned upon the close of fair as stated in the "Rules and Regulations".

Set up will be Monday, July 31st – 9 AM to 1 PM, booth dismissal Saturday, August 5th after the Demolition Derby. Leaving early will result in losing your deposit.

If you have any questions, please don't hesitate to call me at the above number. I hope to hear from you very soon.

Sincerely,

Julie Webb

Carbon County Fair Board Admin

307-328-7811

**CARBON COUNTY FAIR BOOTHS RULES AND REGULATION FOR
OUTSIDE/FOOD VENDORS
(In county)**

**No vendor camping will be allowed on the Fair Grounds
You must submit a copy of your current Wyoming Food License,
and what you are licensed to sell, along with your menu.**

1. Selling and displaying of wares or information will be permitted only in the area rented. All side attractions must remain adjacent to specified booth and cleared with the Fair Board before beginning.
2. A fee of **\$300.00 (with food, with electricity), or non- food, no electricity for \$150.00** will be required and must accompany the booth application and agreement. Spaces are on a first come first serve basis but the fair management reserves the right to assign areas. A **\$100.00** refundable deposit is required from all applicants renting a space but will be returned after release time. **After set-up on July 31st, you are not permitted to move your food trailer/truck until after the Demolition Derby.** Any exhibitor removing exhibits prior to the release time shall lose their deposit.
3. All items must be promptly removed from fairgrounds at the close of fair. Items left on the grounds will become the property of the Fair Association.
4. If you are food vendor a menu, price list, and copy of current food license must be submitted with booth application.
5. Night security is provided by the Fair Board and every reasonable care will be taken to protect exhibits. However, the Fair Board assumes no responsibility for injury to any individual or for loss or damage to any property belonging to any firm or individual while said property is being exhibited and /or sold at the Carbon County Fair.
6. Operators are responsible to report any sales tax on items sold.
7. Operators will be allowed to unload and load equipment during the set-up and take down times. No one will be allowed to move in and out each day.
NO PARKING WILL BE ALLOWED AROUND THE BUILDINGS DURING THE FAIR!!!!
8. All operators are required to keep their area in a neat and sanitary condition and they must help police the areas for trash.
9. The management will use every precaution to guard against extortion practiced upon the patrons of the Fair. Any extortion practiced by a concessionaire/exhibit booth renter, will cause forfeiture of all money paid and the expulsion from the fairgrounds.
10. All rules and regulations written or verbal set by the Fair management must be followed and failure to comply will result in a refusal of space at all future fairs.
11. You are responsible for your own wifi, if that is necessary.

Thank you for your interest in the Carbon County Fair. We appreciate your efforts to make the Fair an enjoyable event for all county residents and visitors.

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Set up Time: Monday, July 31st – 9 AM – 1 PM

Release Time: Saturday, August 5th – after the derby

OPEN TO PUBLIC: You may be open at any time you wish. These are the times the exhibit hall is open.

Monday ~ 2 – 7 PM

Tuesday, Wed. and Thurs.~ 10 AM – 7PM

Friday ~ 10 AM – 1 PM, Saturday Demolition Derby starts at 5:00 p.m.

BOOTH APPLICATION AND AGREEMENT

Please return your application no later than July 1, 2023

Current Fair Year: 2023

Name of Business or Person: _____

Contact Person: _____

Phone #: _____

Mailing Address: _____

Town/Zip Code: _____

Displaying or Selling What: _____
(Please include a menu)

Specify Electrical Equipment: _____

Inside: _____ Outside: _____

Enclosed is _____ for deposit fee to be refunded.

I have read and agree to follow the rules and regulations as set by the Fair Management.

Signature: _____

Return application to: Carbon County Fair
P.O. Box 1414
Rawlins, WY 82301
Phone: 307-328-7811
FAX: 307-328-2695